



Customer Assistance Tariff (CAT) – Low Income Litchfield Park Declaration of Eligibility

Applicability

Applicable to residential water and wastewater service for domestic use rendered to low-income households where the customer meets all the Program Qualifications and Special Conditions of this rate schedule.

Territory

Within all customer service areas served by Litchfield Park Service Company dba Liberty.

Discount

Thirty percent (30%) discount applied to the regular filed tariff. The discount will be applied to the customer's total bill before any adjustments and application of any other taxes, credit, penalties, or fees.

Program Qualifications

- The Liberty account must be in your name and the address must be your primary residence in our service area or you must be a tenant receiving water service by a sub-metered system.
- You may not be claimed as a dependent on another person's tax return.
- You must reapply each time you move residences.
- You must renew your application once every year or sooner if requested.
- You must re-certify each year by submitting a declaration attesting to your continuing eligibility, and provide one of the following items as proof of eligibility: 1) copy of tax return from prior year; or 2) copy of W2 form from prior year; or 3) copy of welfare/food stamp cards.
- You must notify Liberty within thirty (30) days if you become ineligible for CAT.
- Your total gross annual income of all persons living in your household cannot exceed the income levels provided on the application.

Special Conditions

- You must fill out and sign the CAT Application completely. Incomplete information will delay your discount.
- You must reapply every year.
- You must re-certify your enrollment in the CAT annually by submitting a Declaration of Eligibility and providing one of the following items as proof of eligibility: 1) copy of tax return from prior year; or 2) copy of W2 form from prior year; or 3) copy of welfare/food stamp cards.
- Customers shall be billed on this schedule commencing with the next regularly scheduled billing period that follows the receipt and approval of the application by Liberty.
- Documentation of your gross annual income must be provided to Liberty for verification of eligibility for CAT. Refusal or failure to provide documentation of acceptable eligibility to Liberty shall result in removal from this rate schedule.
- It is the customer's responsibility to notify Liberty if there is a change in eligibility status.
- You may be re-billed for any periods of ineligibility under the applicable rate schedule.
- Master-metered customers who have sub-metered tenants will receive a reduction in the billing. Sub-metered tenants must qualify and meet the income eligibility criteria so an equivalent discount (30%) can be passed through to eligible customer(s).
- The CAT program is limited to 5,000 water division customers and 5,000 wastewater division customers.

How to submit completed CAT Application and/or Declaration of Eligibility

Mail, fax, or email your CAT Application and Declaration of Eligibility to:

Liberty (Litchfield Park Service Company)
14920 W Camelback Rd.
Litchfield Park, AZ 85340

Fax: 623-935-1020

Email: WestRegionCustomerCare@libertyutilities.com



Declaration of Eligibility Customer Assistance Tariff (CAT) – Low Income Litchfield Park

To re-certify enrollment in the CAT Program, please fill out the following attesting to continuing eligibility:

PLEASE PRINT LEGIBLY		
Name as shown on Liberty statement:		
Email address:		
Liberty account number (as shown on statement):		
Liberty service address:		
City:	State:	Zip Code:
Contact phone number:	Work phone number:	

I,

Your Name (Please Print)

Last submitted an Application for CAT on _____
(dd/mm/yyyy)

and hereby confirm my eligibility for the year ending _____
(dd/mm/yyyy)

Please attach one of the items listed below as proof of income for eligibility verification:
Copy of tax return from prior year, or copy of W2 form from prior year, or copy of welfare / food stamp cards.

By signing below, I certify under penalty of perjury that this information is true and correct under the laws of the State of Arizona. I will provide proof of income and I will notify Liberty Utilities of any changes that affect my eligibility. I understand that if I receive the discount without meeting the qualifications for it, I may be required to pay back the discount I received.

Customer signature

Date

Note:

An Application for CAT must be submitted every year.

A Declaration of Eligibility must be submitted annually for verification.

Office Use Only: Date verified: _____ Verified by: _____ Expires: _____